



PERSONNEL AND READINESS

UNDER SECRETARY OF DEFENSE
4000 DEFENSE PENTAGON
WASHINGTON, DC 20301-4000

ACTION MEMO

FOR: DEPUTY SECRETARY OF DEFENSE

FROM: Jessica L. Wright, Acting Under Secretary (Personnel and Readiness)

SUBJECT: Transition of Executive Agent Responsibilities to the Defense Health Agency

- Department of Defense Directive (DoDD) 5136.13, "Defense Health Agency (DHA)," September 30, 2013 (TAB A), provides (in paragraph 5.a(11)) that the Defense Health Agency (DHA) exercises management responsibility for shared services, functions, and activities in the Military Health System (MHS) and its common business and clinical processes. The "how" and "when" of this assumption of management responsibilities is determined by the Assistant Secretary of Defense for Health Affairs (ASD(HA)). Implementation of this requirement is occurring in stages.
- The ASD(HA) has, in coordination with the Military Department Surgeons General and the Director, DHA, approved the transfer to the DHA of Public Health functions for which the Secretary of the Army (SA) presently has assigned Department of Defense (DoD) Executive Agent responsibilities. These functions are the Armed Forces Health Surveillance Center, the Department of Defense Veterinary Services Activity, and the Military Vaccine Agency. Because these DoD Executive Agent responsibilities are assigned in DoD Directives, this transfer requires your approval. The Director, Administration and Management (DA&M), will ensure the next revision of DoDD 5136.13 or other affected issuances reflects appropriately the transfer of these responsibilities. The SA will retain responsibility to provide veterinary personnel for operational and tactical support to all DoD Components.
- In addition, your approval is requested for a process, consistent with DoDD 5136.13, to transition, in due course, other MHS DoD Executive Agent responsibilities to the management responsibility of the DHA. In many cases, this may use a Lead Service, similar to a DoD Executive Agent, but the transfer of responsibilities nevertheless will increase coordination of these health system activities under the auspices of the DHA.
- Transfer of responsibilities would include transfer of appropriate resources, so impact to the Department generally should be resource-neutral.
- The proposed process for MHS DoD Executive Agent responsibilities will be that upon the written approval of the ASD(HA), following coordination with the DA&M, the Office of the General Counsel (OGC) of the DoD, and the Secretaries of the Military Departments, the DHA will assume management responsibility for the particular function involved, and the

ESD CA		DSD SA	
ESD SMA		DSD SMA	
ESD MA		DSD MA	
ESD TSA		DSD CA	
ESD A W A C A S M			
ES		ESB Rvw	

//signed//

//signed//

associated DoD Executive Agent designation will be cancelled. The Under Secretary of Defense for Personnel and Readiness and DA&M, will ensure transfer of responsibilities and cancellation of DoD Executive Agent designations are reflected in the appropriate DoD issuances. The Military Departments and the DA&M, have coordinated and concur with this proposal (TAB C).

- A listing of current MHS DoD Executive Agent designations is at TAB B. The ASD(HA) will, as part of the quarterly reports to the Deputy Secretary of Defense, report on plans for transitioning these designations by the DHA's scheduled Full Operational Capability date of October 1, 2015.

RECOMMENDATION: Approve both:

- (1) Cancellation of the DoD Executive Agent designations and transfer of responsibilities for the Armed Forces Health Surveillance Center, the DoD Veterinary Services Activity, and the Military Vaccine Agency from the SA to the Director, DHA.

Approve:  Disapprove: _____ Other: _____

- (2) Cancellation of other MHS DoD Executive Agent designations upon the written approval of the ASD(HA), following coordination with DA&M, the OGC of the DoD, and the Secretaries of the Military Departments, the Director, DHA, will assume responsibility for these approved, specified functions.

Approve:  Disapprove: _____ Other: _____

COORDINATION: TAB D

Attachments:
As stated

Prepared by: Larry Sipos, (703) 681-8433

Military Health System DoD Executive Agents

Military Immunization Program – Secretary of the Army

- DoDD 6205.02E, Policy and Program for Immunizations to Protect the Health of Service Members and Military Beneficiaries, September 19, 2006.

Armed Forces Health Surveillance Center – Secretary of the Army

- DoDD 6490.02E, Comprehensive Health Surveillance, February 8, 2012.

DoD Veterinary Services Program – Secretary of the Army

- DoDD 6400.04E, DoD Veterinary Public and Animal Health Services, June 27, 2013

Armed Forces Medical Examiner System (AFMES) – Secretary of the Army

- DTM 12-001, Department of Defense Executive Agency (DoD EA) for the Armed Forces Medical Examiner System (AFMES) and the National Museum of Health and Medicine (NMHM), March 8, 2012. (DTM expires September 8, 2014.)

National Museum of Health and Medicine (NMHM) – Secretary of the Army

- DTM 12-001, Department of Defense Executive Agency (DoD EA) for the Armed Forces Medical Examiner System (AFMES) and the National Museum of Health and Medicine (NMHM), March 8, 2012. (DTM expires September 8, 2014.)

Armed Services Blood Program Office (ASBPO) – Secretary of the Army

- DoDD 6000.12E, Health Service Support, January 6, 2011.

Defense Centers of Excellence for Psychological Health and Traumatic Brain Injury (DCoE) – Secretary of the Army

- DoDD 6000.17E, Executive Agency for Defense Centers of Excellence for Psychological Health and Traumatic Brain Injury (DCoE), January 2, 2013

Defense HIV/AIDS Prevention Program (DHAPP) – Secretary of the Navy

- DoDD 6485.02E, DoD Human Immunodeficiency Virus (HIV)/Acquired Immune Deficiency Syndrome (AIDS) Prevention Program (DHAPP) to Support Foreign Militaries, December 6, 2013

DoD Medical Examination Review Board (DoDMERB) – Secretary of the Air Force

- DoDD 5124.02, Under Secretary of Defense for Personnel and Readiness (USD(P&R)), para. 4.15.